

PREMISES LICENCE NUMBER

PREMISES DETAILS

Postal address of premises, or if none, ordnance survey map reference or description

**Selby Town Football Club
Richard Street
Selby
YO8 4BN**

Telephone number

Where the licence is time limited the dates

Not Time Limited

Licensable activities authorised by the licence

**Live Music
Late Night Refreshments
Recorded Music
Supply of Alcohol**

The times the licence authorises the carrying out of licensable activities

Licensable Activities – Supply of Alcohol

Supply of Alcohol for Consumption:		On the premises
Days of Week	Open	Close
Monday to Thursday	11:00	23:00
Friday to Saturday	11:00	01:00
Sunday	12:00	23:00
Seasonal Variations: Bank Holidays 1 additional hour		Non-Standard Timings: N/A

Licensable Activities – Live Music

Activity Location:	Live Music (Indoors)	
Days of Week	Open	Close
Monday to Thursday	11:00	23:00
Friday to Saturday	11:00	01:00
Sunday	12:00	23:00
Further Details: This activity will be indoor only 7 days a week, with the exception of 5 outdoor music events held annually	Seasonal Variations: Bank Holidays 1 additional hour	Non-Standard Timings: N/A

Licensable Activities – Recorded Music

Activity Location:	Recorded Music (Indoors)	
Days of Week	Open	Close
Monday to Thursday	11:00	23:00
Friday to Saturday	11:00	01:00
Sunday	12:00	23:00
Further Details: Will only be outdoor directly before, during half time and immediately after Football matches, at all other times it will be indoor only, with the exception 5 outdoor music events held annually (conditioned below)	Seasonal Variations: Bank Holidays 1 additional hour	Non-Standard Timings: N/A

Licensable Activities – Late Night Refreshments

Activity Location:	Late Night Refreshments (Indoors and Outdoors)	
Days of Week	Open	Close
Friday to Saturday	23:00	01:00
Further Details: N/A	Seasonal Variations: Bank Holidays 1 additional hour	Non-Standard Timings: N/A

Opening Times

Days of Week	Open	Close
Monday	11:00	23:30
Tuesday	11:00	23:30
Wednesday	11:00	23:30
Thursday	11:00	23:30
Friday	11:00	01:30
Saturday	11:00	01:30
Sunday	12:00	23:30
Seasonal Variations: Bank Holidays 1 additional hour		Non-Standard Timings

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

RA Leisure Limited
58 Volta Street
Selby
YO8 8DF
E-Mail: RA-Leisure-ltd@outlook.com

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Bethany Welsh

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: _____
Licensing Authority: **Selby District Council**

Date Granted:
Variation Issued:
Initial License:

24 November 2005

Miss S Cousins
Licensing Manager

Annex 1 – Mandatory Conditions

Section 19- Alcohol

No supply of alcohol may be made under the premises licence: -

- a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

That every supply of alcohol under the premises licence must be made, or authorised by, a person who holds a personal licence.

Section 21- Door Supervisors

Where a premises licence includes a condition that, at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.

Nothing in this condition requires that it will be imposed in respect of a. premises within paragraph 8(3)(a) of schedule 2 to the Private Security Industry Act 2001 (c.12), premises with premises licences authorising plays or films, or (b) premises in relation to any occasion mentioned in paragraph 8(3)(b) or (c) of that schedule premises being used exclusively by club with club premises certificate under a temporary event notice authorising plays or films, or under a gaming licence or any occasion within paragraph 8(3)(d) of that schedule occasions prescribed by regulations under that Act.

For the purposes of this condition, “security activity” means an activity to which paragraph 2(1)(a) of that schedule applies and paragraph 8(5) of that schedule, interpretation of references to an Occasion applies as it applies in relation to paragraph 8 of that schedule.

Section 19A (1)

1.(1) The responsible person must ensure that all staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to–

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective:

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly into the mouth of another (other than where that other customer is unable to drink without assistance by reason of disability)

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –

(a) holographic mark

(b) an ultraviolet feature

4. The responsible person must ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available in the following measures–

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises: and

(c) where a customer does not in relation to the sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Section 19 (4)(4) Banning of selling alcohol below cost price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

P is the permitted price,

- D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

a) General – all four licensing objectives (b,c,d,e)

b) The Prevention of Crime & Disorder

1. The Licence Holder shall provide a written risk assessment a copy of which will be held on site detailing the capacity numbers for each specific licensed (bar) area.

2. When any event takes place at the premises the use of SIA door supervisors shall be determined in accordance with a written risk assessment, to be carried out by the DPS or the PLH . When employed the SIA Door Supervisors shall:

- a. door staff will wear high visibility armbands
- b. a register of those door staff employed shall be maintained at the premises and shall include:
- c. the number of door staff on duty;
- d. the identity of each member of door staff;
- e. the times the door staff are on duty.

2a) At any outdoor events held at the premises there shall be an adequate number of SIA Door Supervisors employed at the premises (this should be risk assessed and in line with the purple guide)

3. On sporting match days the outdoor bar will only be open as follows, maximum of 4 hours before the sporting event and a maximum of two hours after the event finishes.

4. In relation to Association Football events, (this condition shall only apply if Selby Town Football Club progresses to a higher division or league) , alcohol shall not be permitted within direct view of the playing area during the period commencing 15 minutes before the start of the fixture until 15 minutes after the end of the fixture. In so far as the corporate boxes are concerned (if provided at the premises) this condition will be deemed complied with, if the interior of the said corporate

boxes are screened from the playing area

5. No open vessels will be allowed out of the licensed bar areas.

6. A digital colour CCTV system will be installed to cover the premises, including the beer garden and the whole of the carpark.

a. It will be maintained, working and recording at all times when licensable activities take place.

b. The CCTV equipment shall have constant time/date generation which must be checked on a regular basis for accuracy.

c. CCTV cameras shall be installed to provide adequate cover of all public areas in the premises and entrances/exits & outside designated smoking areas (excluding toilets).

d. The CCTV system recordings must be kept for a minimum of 28 days.

e. North Yorkshire Police or a Responsible Authority (as defined in the Licensing Act 2003) may at any time request a recording this should be complied with within 48 hours of the request being made. The terms of this condition are subject to GDPR requirements in relation to the provision of personal data.

f. It is the responsibility of the management to ensure that there are sufficient members of staff available during the hours of operation to be able to download evidence from the CCTV system at the request of the police or responsible authority.

g. All CCTV recordings will have sufficient clarity/quality/definition to allow facial recognition.

7. There will be a personal licence holder on site for every sporting match.

8. An separate incident register will be kept for each licensed (bar) area. The incident report register will contain consecutively numbered pages in a bound format and include the following:- (a day to page diary is recommended)

a. Full details of the personal licence holder on duty

b. Details of all instances where staff have refused service to customers at the venue for any reason

c. Details of any incident involving crimes, anti-social behaviour, injury and ejections at the venue and will cover the following points, Time/date, location within venue, names of the staff members involved in the incident, details of any police officers who attended, details of any witnesses to the incident and full details/report of the incident in question.

The incident register will be kept for one year and available immediately upon request by any Responsible Authority.

9. A documented staff training programme shall be provided to all members of staff at the premises in respect of the:-

a. age verification policy;

b. retail sale of alcohol

c. conditions attached to the Premises Licence;

d. permitted licensable activities;

e. the licensing objectives; and

f. opening times for the venue.

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one-year period relates to each respective entry in the log book and runs from the date of that particular entry].

10. The premises shall operate a challenge 25 policy. The only acceptable proof of age identification shall be a current Passport, photo card Driving Licence, Military ID card, or identification carrying the PASS logo (until other effective identification technology e.g thumb print or pupil recognition, is adopted by the Premises Licence Holder).

11. The licence holder will comply with instructions given by the senior officer of Police present regarding closure of any bars at days when a sporting activity takes place on the pitch.

12. Non-glass or toughened glass drinking vessels shall be used at the premises at all times events and sporting events are taking place.

13. The premises shall operate the Challenge 25 policy for the sale of alcohol.

The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo (until other Effective identification technology e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).

14. For event's larger than 2000 people a draft of the Event Management Plan (EMP) will be produced and submitted 3 months prior to any event, or at another frequency agreed in writing

by the Premise License Holder / Designated premises supervisor and the Licensing Authority. The event shall not take place until the draft Event Management Plan has been agreed by the Licensing Authority and the Premise License Holder / Designated Premise Supervisor. The Licensing Authority shall notify the premises licence holder / Designated Premise Supervisor in writing that the draft EMP is acceptable or unacceptable before the event is due to take place. Once agreed no change shall be made to the EMP without the agreement of the Licensing Authority.

15. A maximum of 5 outdoor music events will be held annually at the premises, and will only take place on officially recognised UK Bank Holiday weekends, with one Christmas themed event that will only take place in the month of December.

16. The premises shall only be used for pre-booked events. (Pre-booked being defined as being booked in writing at least clear 7 days in advance by the customer).

c) Public Safety

1. steps and elevated areas for highlighted in warning tapes
2. Staff will be trained in first aid minimum Level 2
3. Fire exit signs will be illuminated and fire extinguishers will be on site at all times.

d) The Prevention of Public Nuisance

1. All exterior doors will be closed at 11pm
2. The outdoor areas will be closed off at 11pm

e) The Protection of Children from Harm

1. As per condition 6 under the prevention of crime and disorder
2. As per condition 10 under the prevention of crime and disorder
3. All children below the age of 18 will be accompanied by an adult

Annex 3 – Conditions attached after a hearing by the Licensing Authority

No Hearing Held

Annex 4 - Plans

As attached Reference: Final Whistle, Selby Town Football Club 2023